



Continuing Professional Development

Individuals accredited with the Midland Landlord Accreditation Scheme (MLAS) will be re-accredited after 5 years providing they:

- a) continue to be a 'Fit and Proper Person'
- b) have complied and continue to comply with the Code of Conduct
- c) have taken steps to maintain and update their knowledge during the 5 years since accreditation

The Code of Conduct states that individuals must maintain and improve their knowledge of current relevant legislation and good practice. This is commonly known as 'continuing professional development' (CPD) and the Scheme requires you to gain 50 "points" over the full five year period to satisfy these requirements. It is not intended to be too onerous.

CPD will be awarded for the following memberships and activities:

Activity	Conditions	Guide to CPD points awarded
MLAS Accredited (attended the MLAS Accreditation Course, agrees to code of conduct and is a 'Fit and Proper Person').	CPD awarded once during period landlord/agent is accredited. If landlord/agent is expelled from MLAS for any period of time, then no points will be awarded.	10 points
Membership of Private Landlord Association or membership of recognised professional body that has an enforceable code of conduct and encourages good practice.	CPD awarded for each membership year. Additional CPD will not be awarded for multiple memberships in one year.	5 points/year
Additional seminars provided by MLAS.	CPD awarded for each session attended.	5 points/session
Attendance at your local council or other landlord forum or event.	CPD will be awarded for each event attended.	5 points/event
Seminars on topics relating to landlord tenancy issues, Housing Act, Property improvement and other relevant topics	Details to be submitted to MLAS for approval. Number of points will depend on hours committed and level of	2-5 points

Activity	Conditions	Guide to CPD points awarded
	relevance.	
Local Authority participation (Responding to questionnaires, taking part in landlord forums and feedback sessions etc.)	Each Local Authority will determine which events will be awarded CPD and how many points will be awarded per event and advise MLAS accordingly. CPD certificates to be awarded by the local authority	1+ point

Conditions of obtaining CPD with MLAS:

- Landlords/agents must retain evidence of attendance at events and activities as these may be requested at time of re-accreditation or at “spot checks” - Local Authorities should issue CPD certificates to individuals who participate in their events.
- Landlords need to send their CPD certificates to the scheme to be re-accredited after 5 years has elapsed from their attendance at the MLAS professional development seminar.
- Penalties for provision of false information or mis-recording may include expulsion from MLAS.
- If insufficient CPD undertaken in the 5 years leading up to re-accreditation then the individual will need to reapply for accreditation, attend and pay for the MLAS course.
- A letter of recommendation from a tenant, which includes confirmation that the landlord has complied with the Code of Conduct, may also contribute to CPD. The tenant would need to be willing to provide their contact details and copy of lease signed pages.

Additional activities may be awarded CPD points, but are subject to approval by MLAS. Any requests for CPD to be awarded for activities other than those included above should be submitted in writing to:

Midland Landlord Accreditation Scheme
Housing Services
University Centre
University of Birmingham
Edgbaston
Birmingham
B15 2TT

Email: mlas@mlas-online.co.uk